

EXECUTIVE OFFICE OF THE PRESIDENT
OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE
WASHINGTON, D.C. 20508

May 21, 2009

Ms. Malini Aisola
Knowledge Ecology International
1621 Connecticut Avenue, N.W.
Suite 500
Washington, D.C. 20009

Dear Ms. Aisola:

This letter is USTR's final response to your Freedom of Information Act request for **"Ambassador Ron Kirk's calendar of appointments for the period since he took office on March 18, 2009 to the present (received in FOIA office on May 1)", under the Freedom of Information Act.**

Please be advised that after a search of our files, we have located thirty-two (32) documents that are responsive to your request. Of those, we are releasing thirty-two (32) documents in part. Documents have been redacted pursuant to 5 U.S.C. §552(b)(6), which pertains to personnel and medical files and similar information where disclosure would constitute an unwarranted invasion of personal privacy and 5 U.S.C. §552(b)(5) which pertains to certain inter- and intra-agency communications protected by the deliberative process privilege.

Inasmuch as this constitutes a complete response to your request, I am closing your file in this office.

In the event that you are dissatisfied with USTR's determination, you may appeal such a denial, within thirty (30) days, in writing to:

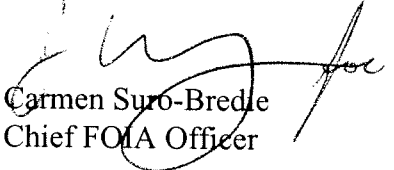
FOIA Appeals Committee
Office of the United States Trade Representative
1724 F Street, N.W.
Washington, DC 20508

Both the letter and the envelope should be clearly marked: "Freedom of Information Act Appeal". In the event you are dissatisfied with the results of any such appeal, judicial review will thereafter be available to you in the United States District Court for the judicial district in which you reside or have your principal place of business, or in the District of Columbia, where we searched for the records you seek.

Ms. Malini Aisola
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Should you have any questions, please contact the FOIA Office at (202) 395-3419.

Sincerely,


Carmen Suro-Bredie
Chief FOIA Officer

Case File #09050116

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk
Friday, March 20, 2009
Washington, DC
FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy
48 degrees (10% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] * (cell)

B6

USTR Security Detail:

Fred Bucher, SAC

Tom Horrigan

Dennis Hines

[REDACTED] (cell)
[REDACTED] (cell)
[REDACTED] (cell)

B6

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] * (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)
[REDACTED] * (personal cell)

B6

Emergency Scheduling Contact:

Averyl Bailey

[REDACTED] (direct)
[REDACTED] (cell)

B6

Attire:

Business

7:30 am Depart Private Residence en route to USTR

7:45 am Arrive at USTR

8:00 – 8:45 am Daily Security Briefing
Location: Private Office or SCIF

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

3:30 – 3:45 pm TBD - Call to Indonesia Trade Minister Pangestu
Location: Ambassador's office – Room 207
POC: AUSTR Barbara Weisel, Southeast Asia & the Pacific
 Karl Ehlers, Policy Analyst, Southeast Asia & the
 Pacific
(Please note: Min Pangestu is in London—time difference is 6 hrs
ahead of EST)

4:00 – 4:45 pm Meeting with Biotechnology Industry Organization
Location: Ambassador's Conference Room - 207
POC: Mary Latimer, Acting AUSTR-Agriculture

4:45 – 5:30 pm HOLD TIME

5:30 pm Depart USTR en route Private Residence

6:00 pm Arrive at Private Residence

RON Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Saturday, March 21, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Mostly Sunny

52 degrees (0% precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell) B6

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell) B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)
[REDACTED] (personal cell) B6

Emergency Scheduling Contact:

Averyl Bailey

[REDACTED] (direct) B6
[REDACTED] (cell)

Attire:

AM NO SCHEDULE

PM DOWN

5:30 pm Depart Private Residence En Route to The Renaissance Washington Hotel
Location: 999 Ninth Street, NW
Washington, DC
(NOTE: Cocktails start at 5:30 pm)

5:45 pm Arrive at The Renaissance Washington Hotel
Location: 999 Ninth Street, NW
Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

5:45 pm Security Advance will greet on arrival

5:50 pm YOU mix and mingle

6:30 pm YOU are seated for Dinner

7:00 pm Gridiron Dinner
Attire: White Tie (Coat and Tails)
Location: The Renaissance Washington Hotel
999 Ninth Street, NW
Washington, DC

POC: Dan Balz of The Washington Post
STAFF: None
PRESS: OPEN (tbd)

PM Depart Gridiron Dinner Location en route to Private Residence

PM Arrive at Private Residence

RON Washington, DC

Sunday, March 22, 2009
No Schedule

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Monday, March 23, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy

55 High – 34 Low (10% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell) B6

USTR Security Detail:

Tom Corrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell) B6

Dennis Hines

[REDACTED] (cell)

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell) B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell) B6

Emergency Scheduling Contact:

Averyl Bailey

[REDACTED] (direct) B6

[REDACTED] (cell)

Attire:

Business

7:30 am

Depart private residence en route to USTR

7:45 am

Arrive at USTR

Location: 600 17th Street, NW

Washington, DC

8:00 – 8:30 am

DAILY READING

Location: USTR—Ambassador's office

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

8:30 – 8:40 am Call with Korean Trade Minister Jong Hoon “Jay Kim”
Location: USTR
Ambassador’s Office (Room 209)
POC: Wendy Cutler, AUSTR—Japan, Korea & APEC
Affairs (who will staff you for the call)

8:40 – 9:00 am Down

9:00 – 9:30 am Senior Staff Meeting
Location: USTR
Ambassador’s Conference Room (203)

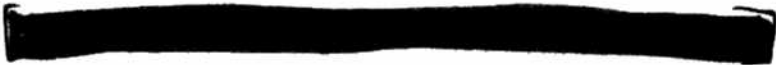
9:30 – 10:00 am Political Staff Meeting
Location: USTR
Ambassador’s Conference Room (203)

10:00 – 10:30 am White House (securing badge/photo)

10:30 – 11:00 am Briefing on WTO Director Pascal Lamy Meeting with Matt Rohde
and Peter Cowhey
Location: USTR
Ambassador’s Office (209)

11:00 am – 12:00 pm Meeting with WTO Director General Pascal Lamy
Location: USTR
Ambassador’s Conference Room (203)
Washington, DC

POC: Matt Rohde, AUSTR WTO & Multilateral Affairs



Set-up: YOU, WTO Director General Pascal Lamy—WTO
AUSTR Matt Rohde, Peter Cowhey, Ms Arancha
Gonzalez, WTO Head of Cabinet , Mr. Keith
? Rockwell, Director of the WTO's Information and
External Relations Division to have a relationship
building meeting.

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

PRESS: CLOSED

12:00 – 12:30 pm	Lunch Location: USTR – Room 209
12:30 – 1:00 pm	Briefing on remarks for Canadian Reception/Devorah
1:00 – 1:30 pm	Briefing on Mozambique TIFA meeting AUSTR for Africa Affairs, Florie Liser and William Jackson, Africa Affairs Policy Analyst Location: Ambassador's Office (Room 209)
1:30 – 2:00 pm	HOLD TIME
2:00 - 2:30 pm	Security Briefing w/Nicole Hobbs
2:30 – 2:50 pm	HOLD TIME
3:00 – 3:30 pm	White House (security badge)
3:30 – 4:00 pm	HOLD TIME
4:00 – 4:30 pm	Meeting w/Averyl and Julianna re: scheduling
4:30 – 5:00 pm	HOLD TIME
5:15 – 5:25 pm	Call with Canadian Trade Minister Stockwell Day Location: Ambassador's Office (Room 209)
5:45 pm	Depart USTR en route to Canadian Embassy
5:55 pm	Arrive at Canadian Embassy
6:00 – 7:00 pm	Canadian CEO Reception hosted by Canadian Ambassador Michael Wilson Location: Canadian Embassy

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

501 Pennsylvania Ave NW
Washington, DC 20001
(202) 682-1740

POC: Mary Sullivan, Director for Canadian Affairs
The Americas

Format:

- YOU will be welcomed by Thomas d'Aquino, Chief Executive and President of Canadian Council of Executives
- YOU will be introduced by Canadian Ambassador Michael Wilson
- YOU will give brief remarks
- YOU will shake hands and then depart

7:00 pm Depart Canadian Embassy en route to Private Residence

7:15 pm Arrive at Private Residence

RON Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Tuesday, March 24, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Sunny

50 High – 31 Low (0% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Corrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

Dennis Hines

[REDACTED] (cell)

B6

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

7:30 am

Depart private residence en route to USTR

7:45 am

Arrive at USTR

Location: 600 17th Street, NW
Washington, DC

8:00 – 8:30 am

DAILY READING

Location: USTR—Ambassador's office

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

8:40 – 8:55 am Meeting with Mozambican Minister of Trade
Location: USTR
Ambassador's Conference Room (Room 203)
POC: Florie Liser, AUSTR—African Affairs

8:55 am Depart USTR Winder Building and walk with Mozambican Minister across the street to 1724 F

9:00 – 9:30 am Mozambique TIFA Meeting
Location: USTR
1724 F Street (Conference rooms 1 & 2)
POC: Florie Liser, AUSTR—African Affairs

9:30 am Depart Mozambique TIFA Meeting and walk back to the Winder Building

10:00 – 10:45 am Brief on Panama Issues
Location: USTR
Ambassador's Office (Room 209)
POC: Everett Eissenstat, AUSTR – The Americas

11:00 – 11:30 am Meeting with Special Assistant, Nicole Hobbs

11:30 am – 12:00 pm HOLD TIME

12:00 – 12:30 pm Brief on call to Secretary Clinton (prep on the tuna issue)
Location: USTR – Room 209

12:30 – 1:00 pm Lunch
Location: USTR
Ambassador's Office (Room 209)

1:15 – 1:45 pm Meeting with U.S. Ambassador to Panama, Barbara Stephenson
Location: USTR
Ambassador's Conference Room (Room 203)
POC: Everett Eissenstat, AUSTR—The Americas

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

2:00 – 2:30 pm	Call to Secretary Clinton
2:30 – 3:30 pm	CALL TIME
3:45 – 4:00 pm	Briefing on Meeting with Dutch Foreign Trade Minister Location: USTR Ambassador's Office (Room 209) POC: David Weiner, DAUSTR Europe & the Middle East
4:00 – 4:30 pm	Meeting with Dutch Foreign Trade Minister, Frank Heemskerk Location: USTR—Ambassador's Conference Room (203) POC: David Weiner, DAUSTR Europe & the Middle East
4:30 - 5:00 pm	HOLD TIME
5:00	Depart USTR en route to Private Residence
5:30 pm	Arrive at Private Residence
RON	Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk
Wednesday, March 25, 2009
Washington, DC
FINAL SCHEDULE

Weather:

Washington, DC Potential Showers
52 High – 43 Low (30% chance of precipitation)

Time Zone:

Washington, DC Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance [REDACTED] B6

USTR Security Detail:

Tom Horrigan [REDACTED] (cell) B6
Dan Downey [REDACTED] (cell)
Dennis Hines [REDACTED] (cell)

Emergency Security Contact:

Fred Bucher, SAC [REDACTED] (cell) B6

Scheduling Contacts:

CeCe Jones [REDACTED] (direct) B6
[REDACTED] (personal cell)

Emergency Scheduling/Advance Contact:

Averyl Bailey [REDACTED] (direct) B6
[REDACTED] (cell)

Attire:

Business

7:30 am Depart private residence en route to USTR
7:45 am Arrive at USTR
Location: 600 17th Street, NW
Washington, DC

8:30 – 9:00 am DAILY READING
Location: USTR—Ambassador's office

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

9:00 – 9:30 am Briefing on India with Peter Cowhey
Location: USTR – Ambassador’s office
POC: Peter Cowhey

9:45 – 10:10 am Briefing on mtg with U.S. Ambassador to New Delhi, India
Location: USTR (Ambassador’s office—room 209)

10:15 – 10:45 am Meeting with Peter Burleigh, U.S. Ambassador to New Delhi, India
Location: USTR (Ambassador’s office---room 209)

11:00 – 11:15 am HOLD

11:15 am – 12:15 pm Lunch with Ambassador Kirk
Location: USTR
Ambassador’s Conference Room (203)

POC: Everett Eissenstat – AUSTR, The Americas
Lewis Karesh – AUSTR, Labor

12:15 – 12:45 pm HOLD
Location: USTR – Room 209

12:45 – 1:00 pm Brief on mtg with Panama VP Samuel Lewis
Location: USTR—Room 209
POC: AUSTR Everett Eissenstat – The Americas

1:00 – 1:45 pm Meeting with Panama VP, Samuel Lewis
Location: USTR
POC: AUSTR Everett Eissenstat – The Americas

2:00 – 6:00 pm HOLD TIME FOR RK

6:00 pm Depart location en route to USTR

6:30 pm Arrive USTR

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

6:45 – 7:00 pm Brief on Call with Japanese Minister of Trade
Location: USTR Ambassador's office
POC: Wendy Cutler

7:00 – 7:15 pm Call with Japanese Minister of Trade
Location: USTR—Ambassador's office
POC: Wendy Cutler

7:20 pm Depart USTR en route to Former USTR Dinner

7:25 pm Arrive at The Oval Room
Location: 800 Connecticut Ave, NW
Washington, DC 20006
Phone: 202-463-8700

7:30 pm Former USTR Dinner
Location: The Oval Room
POC: Ambassador Susan Schwab – 202-415-2512 (cell)

9:00 pm Depart the Oval Room en route to Private Residence

9:30 pm Arrive at Private Residence

RON Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Thursday, March 26, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy

58 High 46 Low (30% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

Dennis Hines

[REDACTED] (cell)

B6

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive at USTR

8:30 am

Daily Reading

9:00 – 9:30 am

Senior Staff Meeting
Location: USTR

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

Ambassador's Conference Room (Room 203)

9:40 – 9:55 am

Briefing for Meeting with Australian Prime Minister Rudd

Location: USTR

Ambassador's Office (207)

10:00 am – 10:35 pm

Meeting with Australian Prime Minister Rudd and Trade Minister
Hon Simon Crean

Location: USTR

Ambassador's Conference Room (203)

Washington, DC

POC: David Bisbee, Director for Southeast Asia & The
Pacific

Audience: Private (Australian Prime Minister Rudd and USTR
Staffs')

Attendees:

United States

Julianna Smoot, Chief of Staff to USTR

Peter Cowhey, Senior Counselor to USTR

Matt Rohde, Assistant USTR for WTO and
Multilateral Affairs

David Bisbee, Director for Southeast Asia & the Pacific

(FYI: We'll be joined on the USTR side of the table by
Dan Clune, State Department, Charge d'Affaires in
our Embassy in Canberra.

Government of Australia

The Honourable Kevin Rudd MP, Australian Prime
Minister

HE Mr Dennis Richardson, Australian Ambassador to
the US

Mr Duncan Lewis AO, National Security Adviser

Mr Alister Jordan, Chief of Staff

Dr Gordon de Brouwer, Executive Coordinator
(Economic)

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

Mr Philip Green, Senior Policy Adviser Foreign Affairs
Ms Elizabeth Ward, Minister/Counsellor (Trade)
Australian Embassy (n)
Mr Scott Dewar or Dr Andrew Charlton, Senior
Advisers

PRESS: CLOSED
Official Photographers

10:45 – 11:00 am

Brief on mtg with Swedish Trade Minister

Location: USTR – Ambassador’s office - Room 207

POC: David Weiner-DUSTR-Europe & the Middle East

11:00 – 11:30 am

Meeting with Trade Minister of Sweden, Ewa Bjorling

Location: USTR – Ambassador’s Conference Room – 203

POC: David Weiner-DUSTR-Europe & the Middle East

Audience: Private (Swedish Minister of Trade and USTR Staffs’)
Attendees:

United States

Matt Rohde, Assistant USTR for WTO and
Multilateral Affairs

David Weiner, Deputy Assistant USTR for Europe

Jennifer Prescott, Deputy Assistant USTR for
Environment and Natural Resources

Roger Wentzel, Director for Agricultural Affairs

Government of Sweden

Dr. Ewa Björling, Minister for Trade

Mr. Anders Ahnlid, Director General for Trade

Mr. Claes Hammar, Minister, Embassy of Sweden

Mr. Jens Eriksson., Political Advisor

Ms Monica Ohlsson, Press Secretary

Mr. Teppo Tauriainen, Deputy Director General

Ms. Kajsa Olofsgård, Deputy Head of Department

Ms. Maria Lundqvist, Deputy Director General, Head
of Department

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

12:00 – 12:30 pm	Lunch Location: Ambassador's Office Room – 207
12:45 – 2:15 pm	Briefing on China with Tim Stratford, AUSTR-China
2:00 – 3:00 pm	USTR Security Briefing with Fred Bucher Location: USTR (Ambassador's office—207)
3:00 – 4:00 pm	Coffee with Ambassador Kirk Location: USTR—Ambassador's Conference Room (203) POC: AUSTR Mark Linscott—Environment & Natural Resources
4:00 – 4:30 pm	HOLD TIME
4:30 – 5:30 pm	Coffee with Ambassador Kirk Location: USTR Ambassador's Conference Room (203) POC: AUSTR Christine Bliss—Services & Investment
5:45 pm	Depart USTR en route to private residence
6:00 pm	Arrive at private residence
RON	Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Friday, March 27, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy

64 High 48 Low (20% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

Dennis Hines

[REDACTED] (cell)

B6

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

AM

Down at Private Residence

AM

Depart Private Residence en route to DCA

AM

Wheels up en route to Dallas, TX

PM

Wheels down Dallas, TX

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

RON Dallas, TX

**United States Trade Representative Ronald Kirk
Saturday, March 28, 2009
Dallas, TX
FINAL SCHEDULE**

Attire:

DOWN

RON Dallas, TX

**United States Trade Representative Ronald Kirk
Sunday, March 29, 2009
Dallax, TX - Washington, DC
FINAL SCHEDULE**

Attire:

DOWN

AM Down at Private Residence

PM Depart Private Residence en route to DFW

PM Wheels up en route to Washington, DC

PM Wheels down Washington, DC

RON Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Monday, March 30, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy

60 High 41 Low (0% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

B6

Dan Downey

[REDACTED] (cell)

Dennis Hines

[REDACTED] (cell)

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive at USTR

8:30 am

Daily Reading

9:00 – 9:30 am

Senior Staff Meeting

Location: USTR

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

Ambassador's Conference Room (Room 203)

9:30 – 10:00 am	Political Staff Meeting Location: USTR Ambassador's Office (203)
10:00 am – 10:30 am	HOLD TIME
10:30 – 11:00 am	Brief on Asia Strategy with Peter Allgeier and Peter Cowhey Location: USTR – Ambassador's office – Room 207 POC: Peter Cowhey
11:00 – 11:30 am	Brief with Congressional Location: USTR – Ambassador's office - Room 207 POC: Danny Sepulveda, AUSTR Congressional Affairs
11:30 am – 12:00 pm	HOLD TIME
12:00 – 1:00 pm	Lunch with the Ambassador Location: Ambassador's Conference Room Room – 203 POC's: Chris Wilson, AUSTR-Europe & the Middle East James Sanford – AUSTR-Market Access & Industrial Competitiveness
1:00 – 2:00 pm	CALL TIME 1:00 - 1:10 Labor Advisory Committee--Tom Buffenbarger 1:10 - 1:20 Farm Bureau--Bob Stallman 1:20 - 1:30 NAM (National Association of Manufacturers)--Gov. Engler & Frank Vargo 1:30 - 1:40 Brazil Minister Celso Amorim 1:40 - 1:50 Indonesia Minister Mari Pangestu
2:00 – 2:30 pm	Brief on Biotechnology Industry Organization (BIO) Location: Ambassador's Office – Room 207
2:30 – 4:00 pm	HOLD TIME

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

4:00 – 4:45 pm Nigeria TIFA Meeting
Location: USTR--1724 f Street, NW
POC: Florie Liser, AUSTR African Affairs

4:45 – 7:30 pm HOLD TIME

7:45 – 8:00 pm Briefing on Call to Singapore Minister of Trade

8:00 – 8:15 pm Call to Singapore Minister of Trade Hng Kiang Lim
Location: Ambassador's Office (Room 207)
POC: Doug Bell, DUSTR Southeast Asia & the Pacific
 David Bisbee, Director for Southeast Asia & the Pacific

8:20 pm Depart USTR en route Private Residence

8:45 pm Arrive at Private Residence

RON Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk
Tuesday, March 31, 2009
Washington, DC
FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy

60 High 44 Low (0% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

Dennis Hines

[REDACTED] (cell)

B6

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive at USTR

8:15 – 8:30 am

Brief on call to Canadian Trade Minister Stockwell Day

Location: Ambassador's office –Room 207

POC: John Melle, DUSTR—The Americas

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

- 9:00 -10:00 am Senior Staff Meeting
Location: Ambassador's Conference Room (203)
- 10:00 – 11:30 am HOLD TIME
- (INDEPENDENT KIRK FAMILY MOVEMENT)*
- 11:30 am Depart USTR en route to Eisenhower Executive Office Building
Limo: YOU, Matrice Ellis Kirk, Alex and Catherine
- 11:40 am Arrive EEOB
YOU, Mrs. Kirk, Alex and Catherine proceed to Room 450 of the EEOB
- 11:40 am Mix and mingle with friends and family in room 450 EEOB
- 12:00 – 12:30pm Ceremonial Swearing In as United States Trade Representative
Location: Room 450
POC: Averyl Bailey
Greeters: TBD
Audience: Friends and Family, Members of Congress...
Set-up: YOU are sworn in (ceremoniously) by Vice President Joe Biden
- PRESS: OPEN
- Format:
--YOU enter room
_Vice President Biden gives remarks
--YOU are administered the oath by Vice President Joe Biden (Mrs. Kirk will hold the Bible and Alex and Catherine will stand with her)
--YOU give remarks from podium
--YOU mix and mingle with VPOTUS, family and friends
--YOU depart
- 12:30 pm Depart White House en route location tbd

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

12:30 – 2:00 pm Lunch

2:00 pm Depart lunch location tbd en route to USTR

2:10 pm Arrive USTR
Location: 600 17th Street, NW
Washington, DC

2:15 – 2:55 pm G-20 and Trade Issues Briefing
Location: Ambassador's Office
Attendees: Julianna Smoot, Tim Reif, Peter Cowhey, Danny Sepulveda

3:00 – 4:30 pm USTR Open House
Location: 600 17th Street
Washington, DC

(3:00 – 5:00 pm USTR Open House)

4:45 – 5:45 pm Meeting with Michael Froman, Sec. Ray LaHood, NEC Director Larry Summers, on G-20 and Trade Issues
Location: White House Situation Room
POC: Tim Reif

5:45 pm Depart White House en route to USTR

5:50 pm Arrive USTR

6:00 pm Depart USTR en route Private Residence

RON Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Wednesday, April 1, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy

57 High 48 Low (70% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell) B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell) B6

Dennis Hines

[REDACTED] (cell)

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell) B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell) B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct) B6

[REDACTED] (cell)

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive at USTR

8:30 am

Daily Reading

9:00 – 10:00 am

HOLD TIME

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

10:00 – 10:30 am Briefing/Update on Doha
Location: Ambassador's Office (Room 207)
POC: Amb. Peter Allgeier

10:30 – 11:00 am HOLD TIME

11:00 – 11:30 am Briefing on Meeting with Chairman of Boeing, Jim McNerney
Location: Ambassador's Office (Room 207)
POC: Will Martyn, Attorney/Advisor, Monitoring and
 Enforcement

11:30 am – 12:30 pm Meeting with Chairman of Boeing, Jim McNerney
Location: Ambassador's Conference Room (203)
POC: Will Martyn, Attorney/Advisor, Monitoring and
 Enforcement

12:30 – 1:30 pm Lunch with the Ambassador
Location: Ambassador's Conference Room (203)
POC: Fred Ames, AUSTR for Administration

1:30 – 1:45 pm Place Congratulatory Call to Sec. Locke

1:45 - 3:00 pm HOLD TIME

3:00 – 3:30 pm Briefing on Washington Business Journal Minority Business Leaders
Event
Location: Ambassador's Office (Room 207)
POC: Nefeterius McPherson, USTR Public Affairs

4:00 – 5:00pm CALL TIME
4:00 – 4:10 pm – Andy Stern, SEIU
4:12 – 4:22 pm – Anna Burger, Change to Win

5:00 - 5:30 pm Meeting with Jim Reeder (Mark Davies)
Location: Ambassador's Office (Room 207)

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

5:45 pm	Depart USTR en route to Private Residence
6:15 pm	Arrive at Private Residence
RON	Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Thursday, April 2, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy

65 High 52 Low (70% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell) B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell) B6

Dan Downey

[REDACTED] (cell)

Dennis Hines

[REDACTED] (cell)

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell) B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct) B6

[REDACTED] (personal cell)

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct) B6

[REDACTED] (cell)

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive at USTR

8:30 am

Daily Reading

9:00 – 9:30 am

Senior Staff Meeting

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

Location: Ambassador's Conference Room (203)

9:45 – 10:00 am

Briefing on call to Brazilian Minister Amorim

Location: Ambassador's Office (Room 207)

POC: Kate Duckworth, The Americas

10:00 – 10:15 am

Call to Brazilian Minister Amorim

Location: Ambassador's Office (Room 207)

POC: Kate Duckworth, The Americas

10:15 – 10:45 am

Call to Indian Trade Minister Kamal Nath

Location: Ambassador's Office (Room 207)

POC: AUSTR Mike Delaney

11:00 am

Depart USTR en route to Mandarin Oriental Hotel

11:20 am

Arrive Mandarin Oriental Hotel
(USTR Staff will meet you on arrival)

11:20 am

Washington Business Journal Minority Business Leaders Event

Location: Mandarin Oriental Hotel
1330 Maryland Avenue, SW
Washington, DC 20024
(202) 554-8588

POC: Averyl Bailey, Scheduling + Advance
Nefeterius McPherson, Public Affairs
Myesha Ward, IGA

Greeters: Alex Orfinger, Publisher –
Washington Business Journal
La Fonte Nesbitt, Partner, Real Estate Section
Chair, African-American Affinity Group
Holland & Knight LLP

12:25 pm

Depart Mandarin Oriental en route to Capitol Hill
Lunch en route

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

12:50 pm Arrive Capitol Hill

1:00 – 1:45 pm Meeting with Congressman Charles Rangel and Congressman Sandy Levin
Location: Capitol – Room H208
POC: AUSTR Danny Sepulveda – Congressional Affairs
Staff: Tim Reif, USTR General Counsel

2:00 pm Depart Capitol Hill en route to USTR

2:20 pm Arrive USTR

2:30 – 4:00 pm HOLD TIME

4:00 – 5:00pm CLASSIFIED BRIEFING
Location: SCIF
POC: Mark

5:15 - 6:15 pm Meeting with Greg Craig
Location: Ambassador's Office (Room 207)
POC: Julianna Smoot, COS
Attendees: Greg Craig, Mary DeRosa, National Security Attorney
Tim Reif

6:30 pm Depart USTR en route to Private Residence

7:00 pm Arrive at Private Residence

RON Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

**United States Trade Representative Ronald Kirk
Friday, April 3, 2009
Washington, DC
FINAL SCHEDULE**

Weather:

Washington, DC

Partly Cloudy

65 High 48 Low (60% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

B6

Dennis Hines

[REDACTED] (cell)

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive at USTR

8:30 am

Daily Reading

Location: Ambassador's Office (207)

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

9:00 – 9:15 am Call with Andy Sharpless, Oceana (confirmed)
Location: Ambassador's Office (Room 207)
POC: CeCe Jones

9:30 – 9:45 am Briefing on Interview with Dallas Morning News
Location: Ambassador's Office (Room 207)
POC: Carol Guthrie, AUSTR-Public Affairs

10:00 – 10:45 am Interview with Dallas Morning News
Location: Ambassador's Office (Room 207)
POC: Carol Guthrie, AUSTR-Public Affairs

11:00 am – 12:00 pm CALL TIME
Location: Ambassador's Office (Room 207)
POC: CeCe Jones

11:00 – 11:15 am Call w/ Andy Warlick, NCTO (confirmed)
11:15 – 11:30 am Call w/ Kevin Burke, American Apparel and
Footwear Association (confirmed)
11:30 – 11:45 am Call w/ Patricia Forkan, Humane Society International
President

12:00 – 12:45 pm Lunch with the Ambassador
Location: Ambassador's Conference Room (203)
POC: Mary Ryckman or Dave Walters
Trade & Development/Economic Affairs/African
Affairs

12:45 – 1:30 pm (TBD)—USTR Official White House Photo
Location: White House Photo Office
EEOB

1:30 – 2:00 pm HOLD TIME

2:00 – 2:30 pm Briefing on meeting with Norwegian Foreign Minister, Jonas Gahr
Store

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

Location: Ambassador's Office (Room 207)
POC: Jason Buntin, Policy Analyst—Europe & the Middle East

2:30 pm IGA Advisory Board Briefing
Location: Ambassador's Office (Room 207)
POC: AUSTR Lisa Garcia, IGA

3:00 – 4:30 pm HOLD TIME

4:30 – 5:00pm HOLD TIME

5:30 pm Depart USTR en route to Private Residence

6:00 pm Arrive at Private Residence

RON Washington, DC

**United States Trade Representative Ronald Kirk
Saturday, April 4, 2009
Washington, DC
FINAL SCHEDULE**

Down

**United States Trade Representative Ronald Kirk
Sunday, April 5, 2009
Washington, DC
FINAL SCHEDULE**

Down

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk
Monday, April 6, 2009
Washington, DC
FINAL SCHEDULE

Weather:

Washington, DC

Windy

47 High 38 Low (20% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

B6

Dennis Hines

[REDACTED] (cell)

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive at USTR

8:30 am

Daily Reading

Location: Ambassador's Office (207)

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

9:00 – 9:30 am Senior Staff Meeting
Location: Ambassador's Conference Room (Room 207)

9:30 – 10:00 am HOLD TIME

10:00 – 10:30 am Mtg with Rick Samans, Managing Director World Economic Forum
Location: Ambassador's Office (Room 207)
POC: AUSTR Lisa Garcia, IGA

10:45 – 11:00 am IGA Advisory Board Brief
Location: Ambassador's Office (Room 207)
POC: AUSTR Lisa Garcia, IGA

11:00 – 11:30 am HOLD TIME

11:30 – 12:30 pm Meeting with Mike Froman and Larry Summers (West Wing)
Location: West Wing
Staff: Julianna Smoot, COS, Ambassador Peter Allgeier, Tim Reif, USTR General Counsel

1:00 – 1:45 pm Lunch

1:45 – 2:00 pm Brief on Principals Mtg on Climate Change
Location: Ambassador's Office (Room 207)
POC: AUSTR Mark Linscott, Environmental & Natural Resources

2:30 – 3:30 pm Principals Meeting on Climate Change Policy
Location: EEOB Room 350
POC: AUSTR Mark Linscott—Environmental & Natural Resources

4:15 – 4:30 pm Briefing on mtg w/ Pres. & CEO Tom Donahue, U.S. Chamber of commerce and Myron Brilliant, SVP-International Affairs
Location: Ambassador's Office Room (207)

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

POC: AUSTR Lisa Garcia, IGA

4:30 – 5:15 pm Meeting w/ U.S. Chamber President & CEO Tom Donahue & SVP, International Affairs—Myron A. Brilliant
Location: Ambassador's Office (Room 207)
POC: AUSTR Lisa Garcia, IGA

5:30 – 5:45 pm Brief on mtg with Uruguayan Minister Gonzalo Fernandez
Location: Ambassador's Office (Room 207)
POC: AUSTR, Everett Eissenstat, The Americas

5:45 – 6:15 pm Meeting with Uruguayan Minister Fernandez
Location: Ambassador's Office (Room 207)
POC: AUSTR Everett Eissenstat, The Americas

6:30 pm Depart USTR en route to Private Residence

7:00 pm Arrive at Private Residence

RON Washington, DC

5/1/2009 3:39 PM

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Tuesday, April 7, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy

49 High 36 Low (20% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

Dennis Hines

[REDACTED] (cell)

B6

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive at USTR

8:30 am

Daily Reading

Location: Ambassador's Office (207)

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

9:00 – 9:30 am HOLD TIME

9:45 – 10:00 am Briefing on meeting with Chinese Ambassador (to the U.S.) Zhou
Location: Ambassador's Office (Room 207)
POC: AUSTR, Tim Stratford---China

10:00 – 10:30 pm Meeting with Chinese Ambassador (to the U.S.) Zhou
Location: Ambassador's Conference Room (207)
POC: AUSTR Tim Stratford, China
PRESS: CLOSED

10:30 am – 12:00 pm HOLD TIME

12:00 – 1:00 pm Lunch

1:00 – 2:00 pm HOLD TIME

2:00 – 2:15 pm Briefing on your participation at Howard University Leadership
Institute & NFTC 4/8 event
POC's: AUSTR Stan McCoy, Intellectual Property &
 Innovation
 AUSTR Lisa Garcia, Intergovernmental Affairs &
 Public Liaison

2:15 – 3:15 pm HOLD TIME

3:15 – 3:30 pm Brief on meeting with Norwegian Foreign Minister, Jonas Gahr
Store
Location: Ambassador's Office (207)
POC: AUSTR Chris Wilson, Europe & the Middle East

3:30 – 4:00 pm Meeting with Norwegian Foreign Minister, Jonas Gahr Store
Location: Ambassador's Conference Room (203)
POC: AUSTR Chris Wilson, Europe & the Middle East

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

4:00 – 5:00 pm	HOLD TIME
5:15 – 5:30 pm	Briefing on call with New Zealand Minister of Trade Location: Ambassador's Office (207) POC: AUSTR Barbara Weisel, Southeast Asia & the Pacific
5:30 – 5:45 pm	Call w/ New Zealand Minister of Trade Location: Ambassador's Office (Room 207) POC: AUSTR Barbara Weisel, Southeast Asia & the Pacific
6:00 – 6:15 pm	HOLD TIME for brief meeting
6:30 pm	Depart USTR en route to Private Residence
7:00 pm	Arrive at Private Residence
RON	Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk
Wednesday, April 8, 2009
Washington, DC
FINAL SCHEDULE

Weather:

Washington, DC

Partly Cloudy

57 High 47 Low (20 % chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

Dennis Hines

[REDACTED] (cell)

B6

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive at USTR

8:30 am

Daily Reading

Location: Ambassador's Office (207)

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

9:15 am

Depart USTR en route to Howard University
Location: Armour J. Blackburn Center
Auditorium
2400 Sixth Street, NW
Washington, DC 20059
202-806-6100

9:30 am

Arrive Howard University Armour J. Blackburn Center

9:35 am

Howard University Institute for Entrepreneurship Leadership & Innovation in partnership with the National Federal Trade Council (NFTC)

PRESS: OPEN

POC: AUSTR Stan McCoy, Intellectual Property & Innovation
AUSTR Lisa Garcia, Intergovernmental & Public Liaison

Staff on Site:

AUSTR Stan McCoy, Intellectual Property & Innovation
Brett Rosenthal, Body/Advance—will meet you on arrival
Myesha Ward, DUSTR, Intergovernmental & Public Liaison
Nefeterius McPherson, Public Affairs

Format:

- YOU proceed into hold area where you are greeted by Howard University Business School Dean Barron H. Harvey and Bill Reinsch, NFTC President, Horace Dawson, Director of the Howard University Ralph Bunche Center for International Affairs (Fmr. Ambassador to Botswana under the Reagan and Carter Administrations)
- YOU then proceed into the Auditorium with the other speakers where you will be seated on stage
- Bill Reinsch, President of NFTC will do the welcome
- Barron H. Harvey, Dean, HU Business School will also do a welcome and overview
- Horace Dawson, Director of the Howard University Ralph Bunche Center for International Affairs (Fmr. Ambassador to

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

Botswana under the Reagan and Carter Administrations) to introduce YOU

- YOU give remarks on the importance of global trade rules to local job creation in innovation sectors
- YOU go back to your seat on stage
- Bill Reinsch, NFTC closes plenary
- YOU exit stage left

10:35 am	YOU depart Howard University en route USTR
11:00 am	Arrive at USTR
11:30 am – 1:00 pm	HOLD TIME
1:00 – 2:00 pm	Lunch with the Ambassador: Intellectual Property & Innovation Location: Ambassador's Conference Room (203) POC: AUSTR Stan McCoy, Intellectual Property & Innovation
2:00 – 2:30 pm	Briefing on meeting with Labor Secretary Hilda Solis Location: Ambassador's Office (207) POC: AUSTR Lewis Karesh, Labor
3:00 – 3:30 pm	Meet with St. Stevens High School students from Austin, TX Location: Ambassador's Office (207)
4:00 pm	Depart USTR en route to U.S. Department of Labor Location: 3 rd & C Streets, NW Washington, DC POC: AUSTR Lewis Karesh, Labor
4:20 pm	Arrive U.S. Department of Labor
4:30 – 5:30 pm	Meeting with Secretary of Labor, Hilda Solis Location: U.S. Department of Labor Office of Secretary Solis (S2018) POC: AUSTR Lewis Karesh, Labor

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

5:30 pm	Depart U.S. Department of Labor en route USTR
6:00 pm	Arrive USTR
6:20 pm	Depart USTR en route to Dinner
6:30pm	Arrive Dinner location
8:00 pm	Depart dinner location en route to Private Residence
8:30 pm	Arrive Private Residence
RON	Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

**United States Trade Representative Ronald Kirk
Thursday, April 9, 2009
Washington, DC
FINAL SCHEDULE**

Weather:

Washington, DC Mostly Sunny
64 High 48 Low (10% chance of precipitation)

Time Zone:

Washington, DC Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance  (cell) **B6**


USTR Security Detail:

Tom Horrigan  (cell)
Dan Downey  (cell) **B6**
Dennis Hines  (cell)

Emergency Security Contact:

Fred Bucher, SAC  (cell) **B6**

Scheduling Contacts:

CeCe Jones  (direct) **B6**
 (personal cell)

Emergency Scheduling/Advance Contact:

Averyl Bailey  (direct) **B6**
 (cell)

Attire:

Business

7:30 am Depart Private Residence en route to USTR

8:00 am Arrive at USTR

8:30 am Daily Reading
Location: Ambassador's Office (207)

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

9:00 – 9:30 am Senior Staff Meeting
Location: Ambassador's Conference Room (203)

10:15 – 10:30 am Briefing on mtg w/ Russian Ambassador Sergey Kislyak
Location: Ambassador's Office (207)
POC: Matt Rohde, AUSTR, WTO
Betsy Hafner, Director for Russia & Eurasia

10:30 am – 11:00 am Meeting w/Russian Ambassador Sergey Kislyak
Location: Ambassador's Office (Room 207)
POC: Matt Rohde, AUSTR, WTO
Betsy Hafner, Director for Russia & Eurasia

11:00 am – 12:00 pm HOLD TIME

12:00 – 1:00 pm Lunch with the Ambassador: Agriculture, WTO & Textiles
Location: Ambassador's Conference Room (203)
POC: AUSTR Jim Murphy
AUSTR Matt Rohde
Caroyl Miller, International Economist & Special
Textile Negotiator

1:30 – 2:30 pm Trade Speech Planning
Location: Ambassador's Office (207)
POC: AUSTR Carol Guthrie, Public Affairs

2:30 – 5:00 pm HOLD TIME

5:30 pm Depart USTR en route to Private Residence

6:00 pm Arrive Private Residence

RON Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Monday, April 13, 2009

Dallas, TX - Washington, DC

FINAL SCHEDULE

Weather:

Dallas, TX

Mostly Sunny

77 High 52 Low

Washington, DC

Cloudy

55 High 48 Low (10% chance of precipitation)

Time Zone:

Dallas, TX

Central Time Zone (1 hour behind)

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

Dennis Hines

[REDACTED] (cell)

B6

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Averyl Bailey

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

AM

Depart Private Residence en route to DFW

7:00 am

Arrive at DFW

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

8:20 am Wheels up en route to Baltimore Washington International (BWI)

12:15 pm Wheels down, Baltimore Washington International

2:45 – 3:00 pm Briefing on mtg w/ Mexican Trade Amb. Sarukhan
Location: Ambassador's Office (207)
POC: AUSTR Everett Eissenstat, The Americas
 DUSTR, John Melle, The Americas

3:00 – 3:30 pm Mtg w/ Mexican Trade Amb. Sarukhan
Location: Ambassador's Office (207)
POC: AUSTR Everett Eissenstat, The Americas
 DUSTR, John Melle, The Americas

3:50 – 4:00 pm Briefing on mtg w/ Japanese Amb. Fujisaki
Location: Ambassador's Office (207)
POC: AUSTR Wendy Cutler, Japan, Korea & APEC Affairs

4:00 – 4:30 pm Mtg w/ Japanese Amb. Fujisaki
Location: Ambassador's Office (207)
POC: AUSTR Wendy Cutler, Japan, Korea & APEC Affairs

4:45 – 5:00 pm Brief on Dinner mtg w/ EPA Administrator Lisa Jackson
Location: Ambassador's Office (207)
POC: AUSTR Mark Linscott, Environment & Natural
 Resources

5:00 – 5:45 pm HOLD TIME

5:45 pm Depart USTR en route to Dinner w/ EPA Administrator Lisa
 Jackson

6:00 pm Arrive Dinner location

8:00 pm Depart Dinner en route to Private Residence

8:30 pm Arrive Private Residence

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

RON

Washington, DC

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

United States Trade Representative Ronald Kirk

Tuesday, April 14, 2009

Washington, DC

FINAL SCHEDULE

Weather:

Washington, DC

Mostly Cloudy

High 52 Low 47 (10% chance of precipitation)

Time Zone:

Washington, DC

Eastern Time Zone

USTR Staff:

Brett Rosenthal, Body/Advance

[REDACTED] (cell)

B6

USTR Security Detail:

Tom Horrigan

[REDACTED] (cell)

Dan Downey

[REDACTED] (cell)

B6

Dennis Hines

[REDACTED] (cell)

Emergency Security Contact:

Fred Bucher, SAC

[REDACTED] (cell)

B6

Scheduling Contacts:

CeCe Jones

[REDACTED] (direct)

[REDACTED] (personal cell)

B6

Emergency Scheduling/Advance Contact:

Stacy Koo

[REDACTED] (direct)

[REDACTED] (cell)

B6

Attire:

Business

7:30 am

Depart Private Residence en route to USTR

8:00 am

Arrive USTR

8:30 am

Daily Reading

Location: Ambassador's Office (Room 207)

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

- 9:00 – 9:30 am Senior Staff Meeting
Location: Ambassador's Conference Room (203)
- 9:30 – 10:00am Political Staff Briefing
Location: Ambassador's Conference Room (203)
- 10:00 – 11:00am Briefing on status of the Panama/Columbia Free Trade Agreements
Location: Ambassador's Office (207)
POC: AUSTR Everett Eissenstat, The Americas
- 11:15 – 11:30am (pending) Briefing on Meeting with German Ambassador to US
Location: Ambassador's Office (207)
*Easter Monday is a Holiday for Germans, so it is pending at this time,
we will have confirmation Tuesday morning.
- 11:30 – 12:00pm (pending) Meeting with German Ambassador to US
Location: Ambassador's Office (207)
- 12:00 – 1:00pm Lunch with the Ambassador w/ General Counsel & Monitoring and
Enforcement
Location: Ambassador's Conference Room (203)
- 1:00 – 2:00pm OPEN
- 2:00 – 2:45pm Food Safety Briefing with Political Staff
Location: Ambassador's Conference Room (203)
POC: AUSTR Carmen Suro- Bredie
- 2:45 – 3:00pm Briefing on mtg w/ Don Tyson of Tyson Foods
Location: Ambassador's Office (207)
POC: AUSTR Jim Murphy, Agriculture
- 3:00 – 3:30pm Mtg w/ Don Tyson of Tyson Foods
Location: Ambassador's Office (207)
POC: AUSTR Jim Murphy, Agriculture

OFFICE OF THE UNITED STATES TRADE REPRESENTATIVE

3:30 – 4:00pm	Mtg w/ Demetrios Marantis Location: Ambassador's Office (207)
4:00 – 4:30pm	Mtg w/ Nefeterius on May 15, UT @ Arlington Commencement Speech Location: Ambassador's Office (207)
4:30 -5:30pm	OPEN
5:30 pm	Depart USTR en route to private residence
6:00 pm	Arrive Private Residence
RON	Washington, DC